

# Unitarian Universalist Congregation of Columbia

## Board of Trustees

### Minutes of October 18, 2017 Meeting

#### Attendance

Richard Culler (President), Tim VanDenBerg (President Elect), Sandy Chubon (Secretary), Bob Whitaker (Treasurer). Members at Large: Linda Brennison, Rod Brown, Mary Maclachlan, Cheryl Soehl. Phil Turner (Past President), Joe Long (Chair Finance Committee), Rev. Jeff Liebmann.

Absent: Emilio Perez-Jorge.

#### Call to Order

The meeting was called to order at 6:30 PM by Richard Culler who also presented a reading. Trustees re-affirmed their Covenant with one another.

#### Approval of Minutes

Minutes of the August 16 and September 20, 2017 meetings were approved with correction of a typo in each.

#### Staff Reports

Reports of the Minister and the Administrator were accepted.

#### Treasurer's Report

At the end of September our positive variance was \$4,439.92. We are lower than expected in Non-Pledge Giving. Plate Collections and Share the Plate are within expectations. The Capital Campaign Fund balance as of October 16, 2017 is \$119,631.

#### **UNFINISHED BUSINESS**

**Building Renovations** Richard reported that the committee expects to get two bids this week.

#### **Confirmation of E-Mail Votes**

**Music Coordinator LOA** The Letter of Agreement for the new Music Coordinator, Anna Hamilton, was approved by the board.

**CYRE Assistant Position Description** The Position Description for the new CYRE Assistant was approved via an e-mail vote.

**Two Banners on Building** The Board approved hanging two banners on the front of our Building at the same time.

**UUCG Governance Report Follow Up** Richard and Tim met with Rev Jeff last week to discuss how we might try implementing a different governance system. They suggested that we make some changes

and try them out before we change our bylaws.

Rev Jeff thinks these committees provide governance in our organization: Leadership Development, Endowment, Finance, Building & Grounds, Personnel, and Technology Services. These committees will continue to report to the Board of Trustees and they need liaisons from the Board. All the remaining committees and program groups will constitute the ministry of our church; their chairs will report to Rev Jeff. Board members asked how he could “supervise” that many groups. He said he has done it elsewhere. He would be informed of committee activities by their monthly reports; he would meet with all the committee chairs together at a frequency to be determined, perhaps quarterly.

Phil moved that we appoint liaisons for the six committees designated as governance and that Rev Jeff will be the liaison for the other committees. Bob seconded the motion. The motion passed with one vote in opposition.

Liaisons were appointed: Building & Grounds – Phil Turner; Endowment – Bob Whitaker; Leadership Development – Linda Brennison; Technology Services – Cheryl Soehl; Personnel – Emilio Perez-Jorge. Richard will serve as liaison to the Building Renovation Committee.

**2017-18 Board Goals** The attached goals were articulated at our board retreat in August. They were prioritized with board input via e-mail last month. We voted to accept these goals for the current fiscal year. Richard plans to appoint a champion for each goal.

## **NEW BUSINESS**

**Green Sanctuary Committee** Kevin McKinney has volunteered to chair this committee this year.

The Board approved his appointment.

**UUCU Personnel Handbook** Richard will ask the Personnel Committee to revise this document.

**UUCU Mission Statement** Jeff began a presentation about missions and mission statements. He pointed out that governance is an art, not a science. Each organization is unique. The mission is not the same as a mission statement. The statement is for public display; the mission comes from the heart and is engrained every time we come together. Articulating the mission is the central role of government. The mission equals what you want to be doing 25 years from now. There should be a sense of urgency about a mission, an emotional attachment; people should be engaged and committed to the mission. The mission is a shared vision, shared with everybody all the time. (To be continued)

We ran out of time and battery power for the projector. The meeting was adjourned.

Minutes recorded by Sandy Chubon, Secretary

## **UCC Board Goals 2017-18**

1. Retention of members
2. Examine Mission and Vision
3. Compile a Board Manual and a Committee Manual
4. Identify \$500,000 in planned gifts via Shelter Rock Endowment Program
5. Create position of Volunteer Coordinator
6. Continue evaluation of restructuring effort from Governance Committee Report
7. Campus Ministry outreach
8. Ministerial Installation
9. Proselytize, evangelize, outreach, publicize who we are
10. Enhance leadership involvement; a path to leadership