

**Minutes of the Board of Trustees Meeting
December 11, 2002
Unitarian Universalist Fellowship of Columbia**

Members Present: Kevin Meredith, Mary McGriff, Sandy Chubon, Dwight Pregler, Bill Meller, Regina Moody, Amy Grimm, Sloan Christian, Mary Heriot, Patrick Price

Members Absent: Andrea Derrick, Becky Dickey, Joe Long

Guests: None

Call to Order: Kevin Meredith called the meeting to order at 6:20 PM.

Opening Words: The opening words were read by Mary McGriff.

1. **Last Months Minutes:** The minutes of the previous meeting were read. It was noted in item # 3 that the word 'form' should be corrected to read 'from'. Sandy made a motion to accept the minutes with the one change pending, the motion was seconded and passed unanimously.
2. **Staff Reports –** The staff reports were read. It was noted that those emailing reports should attempt to have those reports distributed through email by noon of the Monday prior to the Board meeting and, beyond that, do the best you can. In the Administrator's report regarding the statement that the copier needs cleaned and serviced, Regina questioned the legitimacy of servicing a copier that ultimately needs replaced. Patrick and Isabel will investigate the options. Also, in the Administrator's report, Mary questioned the accuracy of the \$10.00 fee having an associated \$100.00 tax. Patrick stated he would investigate. In Patrick's report regarding the statement that a new member signed on December 8th, Regina requests that in the future the names and such of the new members be included. Regina also requested that names be included in all reports, as they apply, to help us all better understand the folks involved in our business. Amy made a motion to accept the reports, the motion was seconded and passed with one abstention.
3. **Treasurers Report:** Joe was unavailable to provide a treasurers report.
4. **Youth Coordinator:** Patrick commented that we have the names of five candidates for the Youth Coordinator position. Regina indicated that one of the candidates had not been communicated with and we should be sure to follow up with that person and to ensure our selection process is intact. Kevin will address this issue with Cindy Harper.
5. **Rocky Horror:** Patrick states that the theater group who put on the Rocky Horror Picture Show would like to do another show on January 17th. Patrick also stated that the UUFC cleared about \$100.00 from the first event and we should welcome them back. There was a general discussion of how we treat renters in respect to waiving the rental changes. Mary made a motion to allow a second presentation of Rocky Horror, the motion was seconded and passed with one abstention. We will allow one more presentation after which we will review the value/income to the UUFC to determine if additional presentations are in our best interest.

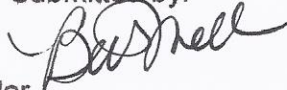
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6. Pagan Band: The USC Pagan Student Group has asked to rent the social hall for a band concert on February 07. Isabel and Mary were hesitant to accommodate the rental without more information on the nature of the performance. The Board felt it did not have enough information to decide either. No action was taken.
7. Ex-Officio Addition of Minister to Nominating Committee: It had been addressed that we had intended to have Patrick be an ex-officio member of the Nominating Committee but no action had been taken. As this would require a change to the bylaws, some discussion is needed. Patrick has reviewed his initial letter of agreement with the fellowship and states he should serve as an ex-officio member of the Board and all committees including the Nominating Committee. The Ministerial Relations Committee points out that we should have made Patrick an ex-officio member as intended. There was a general discussion of the pros and cons of having the Minister on the Nominating Committee. Patrick is privy to certain information that could be useful in nominations and to certain institutional information that could be useful. There is a concern that, if nominated, Patrick may be privy to information that is confidential and that information could be abused. And that this appointment may give Patrick too much power. The Board will review this request with the next general review of the bylaws.
8. How Are We?: Janet was unavailable to provide a report.
9. Transportation: An article regarding our approach to providing transportation to services was placed in the Unigram. Amy distributed a sign up sheet for volunteers to provide rides. Amy will act in the role of transportation coordinator and will be identified as such on the Transportation Sign Up Board in the social hall. If Amy is unavailable she will arrange for another Board member to coordinate.
10. Capital Committee: There was no report available. It was addressed that we need a chairperson for the Building & Grounds Committee. Peter Kandis, Joe Schwartz, David Roof, Omid Motahed and Nancy Maseng were nominated. The Board will approach these people.
11. Holiday Bazaar: Carita was not available to report but it was stated that we raised approximately \$800.00 this year with all proceeds going to the UUFC.
12. UUA Pledge: Mary Heriot is working to get the next iterations of statements out to members. Regina stated that several people in the congregation are trying to raise awareness of the need to meet our fair-share of UUA pledges for next year's budget. Kevin indicated we need to make a greater effort to inform the congregation of the budget process, Finance Committee meetings and general discussion of budgetary issues well in advance of formalizing the budget next year. Regina pointed out that there is no one to act as a budget advocate for making UUA pledges a part of our next budget. Regina will follow up with more information at the January Board meeting. Patrick stated that the issue extends to general pledge contributions. We agreed that a pledge card should be included in the New Member Packet.

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13. Endowment: It was proposed that one vacant seat be filled by Janet Swigler. Bill made a motion to accept Janet's appointment to the Endowment Committee, the motion was seconded and passed unanimously.
14. Audit Report: Joe was unavailable to provide a report.
15. The meeting was adjourned at 7:35 PM. Next time, Bill will bring a reading and Amy will throw together something for us to eat.

Humbly Submitted by:



Bill Meller
Secretary, UUFC Board of Trustees