

Minutes of the Board of Trustees Meeting
October 09, 2002
Unitarian Universalist Fellowship of Columbia

Members Present: Becky Dickey, Kevin Meredith, Mary McGriff, Sandy Chubon, Dwight Pregler, Bill Meller, Joe Long, Sloan Christian, Regina Moody, Amy Grimm, Andrea Derrick

Members Absent: None

Guests: Patrick Price, Carita Barr, Tootsie Holland, Rusty Wenerick

Call to Order: Kevin Meredith called the meeting to order at 6:05 PM.

Opening Words: Mary McGriff read the opening words.

1. Last Months Minutes: The minutes of the previous meeting were read. Sandy made a motion to accept the minutes as is, the motion was seconded and passed unanimously.
2. Staff Reports – The staff reports were read and Joe made a motion to accept the reports, the motion was seconded and passed unanimously.
3. Treasurers Report: Joe presented the Treasurer's Reports and explained that he had posted the quarterly report on the bulletin board. We noted that there is a negative \$46.00 in miscellaneous expenses that is an error being researched. The coffee house for September was cancelled so there is no income for that category. Isabel has been working extra hours to try to keep up so we are a bit over budget there.
4. Art Auction: Dave Dickey provided a report on the outcome of the auction. The auction raised approximately \$800 for the fellowship. Regina suggested the Board officially thank Dave and Amy for all their work in making the auction happen. It was noted that the timing was bad because it conflicted with the State Fair and a USC football game. The auction folks considered it a success and would like to come back again for another auction.
5. Youth Coordinator The search for a youth coordinator continues. We are conducting some interviews. Patrick remarked that he is to be consulted on these matters and, so far, he has not been kept in the loop. Patrick will contact Dave Dickey directly about this.
6. Security: There was a loss reported due to lack of security but it is still generally felt that we are doing a better job of securing our building.
7. Member Photo Directory: Regina reported that the directory was sent to the publisher a week ago and it will take four to six weeks to process. There were not many activity pictures available. The cost of the directory is funded by those who buy prints.
8. Capital Committee: The men's room has been updated and there is still some work to be completed. This project was funded anonymously. The committee is researching the cost of general building updates. The committee will address the sanctuary lighting bids next. Regina stated the lighting plan has been presented and that Modern Lighting has sconces

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for \$97.00 each. There is issue with having enough room under the ceiling tiles for certain kinds of lighting. But there are no real dollar figures available yet for that part of the project.

9. Meeting Reminder: The Board retreat is this coming Saturday at the Lutheran Seminary. Andrea will send the map we used last year. Jill cannot make this retreat but will be able to be at our next Board meeting.
10. On-line Banking: – We held a general discussion regarding going to on-line banking for the fellowship account. The idea being that this may provide Board members easy access to fellowship account status. Dwight stated his information indicated that the service was free. Joe commented that BB&T told him that there was cost involved and could be as much as \$30.00 per month. There was concern whether all those with access would have update capability or if it was possible to have 'read only' access. Dwight will investigate.
11. Executive Session: Kevin reminded everyone of the confidentiality of the information exchanged in the Executive Sessions. He stated that it was not merely a courtesy but a liability issue for the Board members, as well.
12. Transportation to Services: Amy stated that we have no system in place to provide rides to the fellowship for those in need. She suggested a transportation board be posted. The board would list the person to contact each week to coordinate a ride to Sunday services. The contact would either provide the ride or help that person find someone else who could provide a ride. The weekly contact person would be a single point of contact for rides that week. The Board approved of the idea and Amy will set it up.
13. Mature Members' Programs: Patrick is investigating specifically what members 55 years old and older want in the way of programs. He stated that 25 to 30% of our congregation is in that age group. Tootsie commented that there are already a few activities available, e.g., the play readers group. Regina stated that we should consider the intergenerational aspects of such an effort. Amy suggested planning trips and tours for this group.
14. Holiday Bazaar: Carita stated that it is time to begin focusing on this year's bazaar. We need coordinators and there are space issues. We may want to consider having items donated towards a classy, upscale garage sale concept. December 07 has been set as the date for the bazaar. Carita stated that last year people didn't really have enough time to prepare crafts. We need to get the word out that the bazaar needs helpers.

The space issue revolves around the need to get the items out for display and then store them away during other events in the same space. It would be ideal if the items could remain out or be more easily moved back and forth. Carita will place an article in the Unigram requesting either helpers or a Bazaar Steering Committee.
15. Membership Committee Survey: Tootsie distributed a survey of the former members who have dropped to a status of 'friend'. There were a number of reasons respondents stated for dropping membership; they felt the congregation had a problem with older people and that no one seems to follow up with youth when they miss RE to see if there is really a problem. It was also felt that we all generally need to be nicer to each other and to visitors.

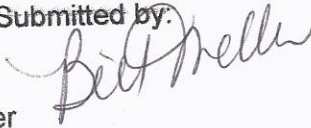
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16. **The Status of the Forum:** Rusty stated that the Forum would like to be considered a separate entity as opposed to being considered part of Adult RE. The Forum does not feel it is currently recognized. It was stated that there would be no change to the bylaws as the Forum is not mentioned in the bylaws. It seems that the Forum might be part of the emerging Small Group Ministries Program. Becky made a motion to accept the Forum as a separate entity, the motion was seconded and passed unanimously. Becky will advise Susan, Cindy and Pat Mohr of this change.
17. **Work Hours Shift:** Joe stated that Jill had indicated to him that it would make more sense for Isabel to input UUFC payments rather than Jill continue to do it. The hours Jill spends in a given month should be reallocated to Isabel's hours to accommodate this change in tasks. Joe will coordinate this change.
18. **Finance Committee:** David Roof has stepped down as the chair of the Finance Committee but will remain on the committee. Sandra Carnesale and Mary Harriot have volunteered to join the committee, Sandra as a member and Mary as the new chair. Kevin made a motion to accept the new members, the motion was seconded and passed unanimously. It was noted that additional counters may still be needed. The issue of more counters can be one of Mary's first agenda items. Regina stated there needs to be a solid transition of duties and materials to the new committee chair and that the Board should officially thank the outgoing chair for his service.
19. **Endowment Report:** The Endowment Committee has several members who will be rotating off committee duty and they request the Board's approval for new members entering into the committee rotation. Kevin made a motion to accept Mike Paget for the committee chair of the 2002/03 year, Rusty Wenerick as an at-large-member for the 2002/03 year and that Carol Jackson's term has concluded, the motion was seconded and passed unanimously. The Endowment committee requests the Board address at the next Board meeting recommendations for filling the position vacated by Carol and help with determining the next member rotation schedule.
20. **Audit:** Joe has received and reviewed the first draft of the audit report. He plans to review the report with the auditor on October 14th. Joe hopes we can close the audit process very soon.
21. **Rocky Horror:** Patrick has coordinated the rental of the social hall for an interactive showing of the movie *Rocky Horror Picture Show*. The UUFC will get \$1.00 from each ticket sold and all the receipts from the UUFC sponsored concessions. The theater group presenting the movie will do all of the set up and clean up and will do the sound. The movie will be shown at 9:30 PM till 11:00 PM on November 1 & 2. The show is for adults and not intended for teens or younger. This should be an outreach opportunity for the fellowship. A discussion of the pros and cons ensued. Safety issues are foremost. Joe made a motion to accept the request to show the movie (without UUFC co-sponsorship), the motion was seconded and passed with one opposed and one abstained.

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22. Board Name Tags: Dave Dickey was kind enough to make up new name tags for Board members. The new tags will make it easier for folks to be identified as members of the Board. Many thanks to Dave.
23. The meeting was adjourned at 7:55 PM. Next time, Sloan will bring a reading and Regina will provide eats for attendees.

Humbly Submitted by.



Bill Meller
Secretary, UUFC Board of Trustees