

Minutes
Unitarian Universalist Fellowship of Columbia
Board of Trustees Meeting

October 9, 2000

Members Present: Heather Cunningham, Dave Dickey, Betty Glad, Kay Gregory, Joe Kyle, President, Morgan Maclachlan, Patrick Price, ex officio, Dave Sparrow, Joan Watterson, and Rusty Wenerick

Members Absent: Kevin Meredith

Visitors Present: Alice Leeper

Call to Order: Joe Kyle called the meeting to order at 6:05pm with a review of the agenda. Dave Sparrow provided an inspirational reading.

Minutes of Previous Meeting: The September 2000 meeting minutes were read. Morgan *moved* to accept the minutes as written; the *motion* was *seconded* and *passed* unanimously.

Minister's Sabbatical Leave Information: Patrick provided the Board with information regarding the preparations for his Sabbatical Leave to occur anytime in the 2001-2002 Program year. The information included a suggested slate and charge for the Sabbatical Committee and provided the exact wording from the *Letter of Agreement* signed between Patrick and the UUFC regarding his Sabbatical (report attached). The leave provided is six months and Patrick anticipates he will be taking leave from the middle of November 2001 to around May 2002. In short, the Sabbatical Committee will be working with other committees to ensure normality through the process.

Joan *moved* to accept the Sabbatical Committee as suggested and charges the Committee with the necessary preparations; the *motion* was *seconded* and *passed* unanimously.

Religious Education Issues: The Board went into Executive Session with Alice Leeper present to discuss Religious Education issues surrounding Terry Murphy's resignation.

It was decided to ask Mark Tompkins to bring a recommendation forward regarding the search for a new Youth Director.

Betty *moved* to make sure we thank Terry Murphy for the great job she has done; the *motion* was *seconded* and *passed* unanimously.

Long Range Planning Report: A list of the visions generated from the Cottage Meetings for the Long Range Planning Process was passed around. The LRP Committee is scheduled to begin meeting again soon to continue the Long Range process. The Committee is planning to have a concise written vision/mission that arises from the visions in May. They will also provide a plan on how the Fellowship should proceed to implement the vision. The largest two areas of shared vision were around issues of growth and the building.

Treasurer's Report: Dave Sparrow gave the Treasurer's Report. Building and Grounds is ahead of budget due to repairs on the building. The financial spreadsheet the Board looked at were the September 2000 Financial Reports and a September Recap sheet that highlighted the most significant items on the Financial Reports.

Report on Capital Drive: Dave S. also reported on the Finance Committee's Capital Drive with a total received thus far of \$3,131.67. As this amount is less than what was requested originally, and that Joe and Dave D. both would like to see the drive wrapped up by the end of October, it was decided to prioritize the items that the Capital Drive was to cover. First, the furnace would be repaired, and then the Air Conditioning. This was agreeable for all present.

UUA Fair-Share Dues: Dave Sparrow also outlined the brief plan agreed to by himself, Dave D., and Heather to drive the fulfillment of the UUA and TJ District Dues this year. It was noted that there would be both a written and verbal push around January, to include speakers from the Fellowship who do work on the district and regional level, and to ensure that we are all completely informed what we as a Fellowship receive as a Fair Share congregation. It was agreed that the beginning of these steps would be taken at next month's Congregational Meeting.

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November Congregational Meeting: The Board then discussed the items to be included on the agenda for the November 12, 2000, Congregational Meeting. To be covered in that meeting is two decision items and four items four informational items:

1. The minutes from the May Annual meeting will be read and approved.
2. The changes to the By-Laws will be voted on.
3. Information regarding the payment of the Dues will be given.
4. Information regarding the Board Goals will be given.
5. Information regarding the Cool It! Capital Drive will be given.
6. Information regarding the UUA 2001 Elections process will be provided.

Dave Sparrow has agreed to help Joe with the agenda.

Co-Council Report: Dave Dickey reported on the last Co-Council meeting. At the meeting there was a discussion about the Caring Committee and a general consensus for there to be a combination of resources and volunteers with a chair to coordinate. It is felt that there are people who would be willing to coordinate and work on memorial services, send cards, visit shut-ins. It is also believed that the Kitchen and Membership Committees would have an investment in the Caring Committee. The structure suggested would be that the Committee would report to the Board through the Chair in an on-going process. All workers would call in to the Chair, who would then report to the Board and the Co-Council.

Also discussed at the meeting was the Partner Church Anniversary. Building and Grounds is scheduled to be the major topic at the next Co-Council meeting. Dave reported that all committees are having good communication with their Board liaisons.

Dave D. brought up the item that SCE&G could erect a light for \$10/month near where the other lights were damaged. Joan *moved* to approve for Building and Grounds to contact SCE&G for this purpose; the *motion* was *seconded* and *passed* unanimously.

Minister's Report: Rev. Patrick Price's report was accepted as written.

Request to Survey: Patrick handed out a letter with a survey attached. He explained that the woman was a member of the UU Church of Augusta, Ga., and she was requesting to perform a marketing survey for our Fellowship. The Board reviewed the information and agreed to participate if Patrick could arrange it.

Religious Education Director's Report: Susan Corbett's report was accepted as written.

Staff Reports: No other staff reports were available.

Board Visioning and Goal Statements: There was a review of the list from last month's Board meeting of the Goal Statements and persons from each workgroup reported. Joan reported for her workgroup, saying they would like to focus on recruitment and retention of members. They will begin with asking Donald Cooper about a booklet he had started at one time that gave an in-depth description of the UUFC programs. They will also look into mentoring, which is where a new member is linked with an existing member to help with getting to know people, etc. They are also going to look at the membership packets, and put lists of the special interests groups in the pews.

Heather also reported for the External Workgroup. The report is attached.

11th Board Member: Joan reported on the search for the 11th Board Member. She said that Viron declined, as he did not feel he had been a member long enough to serve on the Board, and that Dillard as well declined. Other names in consideration were Gloria Talcove-Woodard, Cheryl Wissick, Charles DeKraft, and Sue Folk. Joan said she would ask these persons, respectively.

Canvass Chair Selection: The Board discussed the Canvass Chair position and decided to choose co-chairs. Kim Conley was a name being considered. It was recommended that the past chair would serve as a consultant to the co-chairs. The suggestion was to have an organizer and a seller as the co-chairs. Rusty agreed to serve as consultant to the coming chairs. Names are still to be decided upon.

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Closing & Logistics: The sign-up sheets for the welcome and an email/phone/fax listing were passed around and completed as requested. Dave Sparrow agreed to do the next Unigram "Intro of Yourself" and write the Unigram notice for the congregational meeting. Joe Kyle agreed to bring snacks, and Heather will bring a reading.

Adjournment: The meeting was adjourned at 8:35pm.

Heather Cunningham
Secretary, UUFC Board of Trustees

Summary of October 9, 2000, Minutes

Motions Passed:

- The September 2000 Board Meeting minutes were approved as written.
- The Sabbatical Committee was accepted as suggested and charged with making the necessary preparations for Patrick's upcoming sabbatical. Information is attached.
- The Board of Trustees will make sure Terry Murphy is thanked for the great job she has done as Youth Director.
- Building and Grounds is empowered to contact SCE&G to erect a new light for \$10/month near where the sidewalk lights were damaged.

Action Items:

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Decisions Made:

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