

Minutes
Unitarian Universalist Fellowship of Columbia
Board of Trustees Meeting

September 11, 2000

Members Present: Heather Cunningham, Dave Dickey, Morgan Maclachlan, Kevin Meredith, Patrick Price, ex officio, Dave Sparrow, and Joan Watterson

Members Absent: Betty Glad, Kay Gregory, Joe Kyle, President, and Rusty Wenerick. ✓

Visitors Present: Gertrude Edge and Laura Ingram

Call to Order: Dave Dickey served as presiding officer and called the meeting to order at 6:13pm. Morgan opened the meeting with a reading.

Minutes of Previous Meeting: The August 2000 meeting minutes were read. A correction from August to September was made to the month in which Peter Kandis, Sr., would take over the bookkeeping position. Dave S. *moved* to accept the minutes as written; the *motion* was *seconded* and *passed* unanimously.

Administrator's Orientation: Laura Ingram was present to discuss *Red Tape and Other Fun Stuff*, which is a brochure created to inform the UUFC leadership of logistical concerns when scheduling events, holding meetings, etc. Laura highlighted a couple of areas of concern: Locking the building needs to be a priority for persons conducting meetings or other events at the fellowship. And, she asked that everyone please mind the requirements for scheduling events on the UUFC calendar and in meeting Unigram deadlines. Finally, she asked that Dave D. and Committee liaisons disseminate copies of the brochure to the Committee chairs.

Laura also spoke to the Board regarding the vandalism to the lights on the path leading from the side door to the sidewalk on the Heyward Rd. side of the building. Both the lights and the bulbs have been damaged, with the wires being cut. The approximate replacement cost is \$50.00 for the lights. Dwight Pregler, Building and Grounds Chair, is looking at lights that would go deeper into the ground. Laura did make a report to the police, who checked and said there was no evidence of this being a "hate" crime and asked us to keep an eye out for future instances.

Finally, Laura also explained to the Board she would be on vacation the 1st week of October.

Treasurer's Report: Dave Sparrow gave the Treasurer's Report. The 2000 UUFC Rummage Sale was a Success, earning a record, \$2200.00!! The Board would like to thank Joan Watterson and Laura Ingram for spearheading this Phenomenal Event!

The first financial spreadsheet the Board looked at was the August 2000 Financial Reports. On the Statement of Income and Expense, he reminded the Board that the Shelter Neck donation is under Facilities and reported the Current Month's Actual Total Income includes the money given so far for the Capital Drive (see below for details). On the Statement of Financial Position, Dave S. indicated the Boozer Fund Savings account has officially been transferred into the Endowment Fund account.

Report on Capital Drive: Dave S. also reported on the Finance Committee's Capital Drive total given of \$2358.67, which is 25% less than the needed funds. It was reported that the Finance Committee discussed ways to collect the balance for the capital drive, and possible ways to use fund raising for the drive. Dave D. reported that he and Joe Kyle would like to see the drive wrapped up by October 31st. Dave S. said that Finance was also talking about other ways to boost the capital drive. A concern regarding the lack of communications surrounding the Capital Drive was raised, and suggestions, including an announcement to be read with the Welcome each Sunday morning, were given to Dave S. for possibilities to wrap up the drive.

The Endowment Committee Reports: Dave Sparrow also spoke on behalf of Mike Paget and the Endowment Committee. The committee has agreed to finance the dinner and then apply for reimbursement afterward, if there is a need. A rumor of there being a possible problem with the \$150.00 printing costs approved at the last Board meeting was aired. Dave S. said he would check with the Committee, and let them know they should contact the Board if there is a problem with the costs of the printing.

Youth Director's Report: The Board read the Youth Director's Monthly Report, and it was noted that the program is in need of 2 - 3 more advisors.

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Minister's Report: Rev. Patrick Price's report was accepted as written.

Staff Reports: No other staff reports were available.

Canvass Chair Selection: The Board discussed the role of the Canvass Chair. It was decided informally that perhaps the position should be a co-chair, with one person adept at organization and another as the mouthpiece. Names were mentioned, with Joan sharing some of those suggested by the Nominating Committee. Patrick Price also suggested looking at some of the newer members and Morgan agreed to check with Mary Maclachlan regarding the names of new people she could suggest. Joan mentioned she would also call Mary M. to gain the names of the people for other possible open positions within the leadership. It was noted that Rusty Wenerick has agreed to serve as the Board liaison with the Canvass Committee.

It was agreed that the Canvass Chair issue would be resolved at the October meeting.

11th Board Member: Joan gave a list of names for the additional Board member position suggested at the Nominating Committee meeting as well. Morgan *moved* to approach Viron Jones and Dillard Thompson for the position; the *motion* was *seconded* and *passed* unanimously.

UUA Fair-Share Dues: Dave S. discussed the logistics of paying the UUA Dues and Thomas Jefferson District Dues this year. It was mentioned that we only collected a partial amount of that which was owed and pledged last year, and have collected a very minor amount for what has been pledged this year and that the amount pledged at the Canvass is not enough to cover the actual dues. Dave S. suggested that a sub-committee form to discuss the process of collecting the dues this year. Dave D. and Heather both agreed to serve on this sub-committee.

Board Visioning and Goal Statements: Dave D. circulated the notes drafted from the UUFC 2000 Board Retreat and a list of the Board Visioning and Pre Goal statements. He asked that the Board look at combining some of the goals and then volunteer to serve on a workgroup to discuss that goal. After some discussion a few of the statements were combined and members present agreed to serve on particular workgroups. It was agreed that the groups would get together and bring to the next meeting a consensus of what they wanted to accomplish by the end of the year.

Morgan requested that Don Mohr be invited to make a brief presentation at an upcoming Board meeting on the Long Range Planning process: Where it is, and where it's going.

2001 UUA Elections: Dave D. charged the Board to consider the processes by which we should vote in the 2001 UUA Elections. Morgan suggested that we ask Mark Thompkins to give the congregation the pros and cons of the models of voting available for us to consider. It was agreed this information should be given to the congregation at the congregational meeting in November.

Congregational Meeting: Dave D. remarked that there would be a Congregational Meeting in November for various votes needed by the congregation. Dates were given, and the agenda items will be as follows:

1. By-Laws Changes (see below)
2. Expenditures (increase in amount needed for Board approval to move between accounts)
3. Procedures for voting in the UUA Elections
4. Social Action Committee issue regarding the Confederate Flag and continued support for or not for the NAACP Boycott.

Morgan *moved* to set the date for November 12, 2000, at 12:30pm; the *motion* was *seconded* and *passed* unanimously.

By-Laws Committee: The Board read the Committee's proposed changes to the UUFC By-Laws. Joan *moved* to accept the By-Laws changes as indicated on the proposal and to present the changes for a vote at the UUFC Congregational Meeting in November; the *motion* was *seconded* and *passed* unanimously.

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Caring Committee: The Board members agreed that it is difficult to find a chair for this Committee. Joan relayed the discussion from the Nominating Committee regarding possible co-chairs. A question was raised about a definition of the duties of the Committee, for example, hospital visits, home hospitality, phone calls and the sending out of cards in times when members need support. Other questions raised were: Could the chair serve as an organizing structure for the persons who could actually do the communication and the visits? Should the Committee be divided into two? Is there a way for interested members of the Caring Committee(s) to attain training? Morgan suggested asking Carol Jackson and Neal Jones to possibly hold a workshop for such training. Patrick relayed his support for them to do so, if arranged.

Membership Committee: It was remarked that Membership did agree to oversee the Greeter's position in the front foyer if or when Donald Cooper should move.

UUFC Mountain Retreat: Gertrude asked the Board for its support for the UUFC Mountain Retreat to be held on April 29, 2001. The Board agreed and the date was penciled into the UUFC calendar, with follow-up for Laura.

Closing Logistics: The sign-up sheets for the welcome and an email/phone/fax listing were passed around and completed as requested. Dave Sparrow agreed to do the next Unigram "Intro of Yourself" and to bring a reading. Heather will bring snacks.

Adjournment: The meeting was adjourned at 8:25pm.

Heather Cunningham
Secretary, UUFC Board of Trustees

Summary of September 11, 2000, Minutes

Motions Passed:

- The August 2000 Board Meeting minutes were approved as written.
- The Board voted to approach Viron Jones and Dillard Thompson to fill the 11th Board Member position.
- The date for the Congregational Meeting was set for November 12, 2000, at 12:30pm. The agenda will include By-Laws Changes, Board Approved Expenditures, Social Action & the NAACP Boycott, and the 2001 UUA Elections.
- The Board accepted and approved the By-Laws changes as indicated on the proposal, agreeing to present them to the congregation for a vote at the November meeting.

Action Items:

- The Finance Committee's Capital Drive should be wrapped up by October 31st.
- The Youth Program is in need of 2 – 3 additional advisors.
- The Canvass Chair issue will be resolved at the October meeting. Co-chairs to be suggested to the Finance Committee.
- Dave Sparrow, Dave Dickey, and Heather Cunningham agreed to serve on a subcommittee to work on the logistics of collecting and paying the UUA and TJ District Dues.
- Board Members signed up for Visioning and Goal Statement workgroups, and the groups will report back to the Board. Don Mohr to possibly give an update on the Long Range Planning Process.
- Mark Thompkins will be asked to give the pros and cons of voting procedures at the November Congregational Meeting.
- Chair or Co-chairs for the Caring Committee are needed.

Decisions Made:

- The Board will support the UUFC Mountain Retreat scheduled for April 29, 2001.